

- Maintain a high level of service to citizens of Sandy by conducting ongoing evaluations of department employees and resources.
- Continue to provide low response times to incidents.
- Maintain a sense of safety to citizens for themselves and their property through the continuation of community policing, traffic enforcement, crime prevention programs, etc.
- Increase inter-operability between the Police Department, Justice Court and Legal Departments through the purchase and implementation of new technology which allows the sharing of information via linking software, upgraded server, more scanners for Spyvision, electronic citations, etc.
- Sustain accurate and timely record keeping.
- Construct a large equipment/evidence storage facility through outside funding sources.
- Provide exceptional evidence collection, storage and retention services through the purchase of state-of-the-art crime scene/forensic equipment and technology and development of a multi-jurisdictional forensic response team with funding from outside sources.

Five-year Accomplishments

- Obtained grant funding from the following: LLEBG (\$31,279), CDBG (\$10,000), Cops In Schools (\$375,000/3 years), COPS Technology (\$496,000 & \$494,738), COPS Crime Scene/forensic (\$494,738), VOCA (\$39,898), BVP (\$7,564) = **TOTAL: \$1,949,217** in 2003/2004
- Using grant funding, created a more comprehensive and increased operability system for records gathering and maintenance, thus decreasing need for more personnel
- Purchased and implemented Automatic Vehicle Locator program using grant funding
- Implemented Middle School Resource Officer program using grant funding
- Reallocated personnel to allow more officers to be placed "out on the street," in a patrol or support capacity
- Redistricted officer beats to allow for smaller patrol areas per officer
- Remodeled/increased security by adding partition with locked/electronic access door
- Creation of Computer Crime Investigator position and development of joint task force with FBI
- Implemented AFIS and livescan technologies for south-valley agency use
- Civilianization of Crime Analyst Position
- Civilianization of Crime Prevention Coordinator Position
- Evidence expansion
- Construction of additional office space
- Development of a new radio communication system

Performance Measures & Analysis

Measure (Calendar Year)	2001	2002	2003
Workload			
Officers	88	90 *	95 *
Calls for service	82,901	64,202 **	64,509 **
Calls for service per officer	942	713 **	551 **
Case reports	13,413	13,979	13,631
Case reports per officer	152	155	143
Average Response Time Dispatch to Arrival			
Priority 1	5:24	4:45	2:14
Priority 2	7:31	9:59	12:12
Crime			
Assaults	835	908	787
Rapes	24	20	32
Attempted / unfounded rapes	5	6	9
Robberies	37	31	43
Burglaries	556	588	555
Thefts	1,825	1,951	1,800
Vehicle burglaries	982	1133	941
Auto thefts	218	259	220

* **Note:** Includes only non-supervisory sworn officers.

** **Note:** Calls for Service numbers were affected by the change to a new dispatch systems which allows for multiple callers to be entered on the same incident screen, therefore reducing the number of assigned incidents.

Citizens' Response (Fiscal Year)	2001	2002	2003	2004	2005
Satisfaction (1-5 scale, 5 = very satisfied)					
Police crime prevention	3.84	3.88	3.91	3.87	
Police response times	3.73	3.79	3.90	3.84	
Police traffic enforcement	3.53	3.58	3.60	3.57	
Problem severity (1-5 scale, 5=very serious)					
Home burglary	3.37	3.18	3.20	3.07	
Car burglary	3.63	3.53	3.66	3.49	
Gangs	2.86	2.61	2.59	2.56	
Theft	3.43	3.26	3.28	3.27	
Vandalism / graffiti	3.15	2.95	2.93	2.84	
Assault	2.46	2.49	2.36	2.33	
Armed robbery	2.21	2.16	2.14	2.24	
Sexual assault	2.63	2.65	2.54	2.46	
Traffic accidents	3.61	3.47	3.48	3.27	
Domestic violence against children	2.95	2.84	2.81	2.62	
Domestic violence against adults	2.83	2.79	2.77	2.60	
Vehicle Theft	n/a	n/a	2.95	2.83	

Significant Budget Issues

- 1 Equipment Maintenance** - Additional funding is included to pay for increases in VECC contracts for PSI and operating costs.
- 2 LLEBG Matching Funds** - A \$5,176 one-time appropriation is included as a required match for a Bureau of Justice Assistance Grant. The grant will be used to purchase both desk top and lap top computers and other technology/equipment. The money will be paid to the Information Services Fund and included in the capital budget.
- 3 Radio Service Fees** - Additional funding is included to pay for increases in UCAN operating fees (\$1.50 per radio per month, increasing monthly rate from \$22.00 to \$23.50 per month per radio).
- 4 Staffing changes** to reflect overall two percent budget cut
- 5 Reflects mid-year staffing plan amendments** for federal grant positions
- 6 Correction to staffing document**
- 7 Fee Schedule Changes** - Includes changes to the fee schedule to bring fees more in-line with costs
- 8 New Fee** - Fee for receiving copies of digital photos (previously unavailable)
- 9 Change in Fee Schedule** - Change in where the "Drivers Awareness Class Fee" is documented



Lap Top Computer Mounted in Patrol Car

Budget Information

Police

Department 211	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ 9,041,752	\$ 9,742,385	\$ 9,962,376	\$ 9,973,624	\$ 10,113,746
31324 State Liquor Allotment	55,239	48,000	-	60,000	51,000
313 Grants	41,434	30,287	66,127	175,600	142,000
314213 False Alarm Fees	39,330	36,670	39,126	40,000	20,500
Total Financing Sources	\$ 9,177,755	\$ 9,857,342	\$ 10,067,629	\$ 10,249,224	\$ 10,327,246
Financing Uses:					
411111 Regular Pay	\$ 4,963,848	\$ 5,314,590	\$ 5,623,638	\$ 5,895,244	\$ 6,006,645
411113 Vacation Accrual	22,054	26,128	4,547	20,000	20,000
411121 Temporary/Seasonal Pay	166,474	170,690	172,144	171,423	174,252
411131 Overtime/Gap	117,242	100,166	69,669	92,682	89,250
411132 Out of Class Pay	4,389	4,190	5,266	5,205	5,205
411133 Court Appearance	15,698	20,653	21,261	15,874	15,874
411135 On Call Pay	10,118	9,980	9,772	6,500	6,500
411211 Variable Benefits	1,094,995	1,175,109	1,263,341	1,266,423	1,290,797
411213 Fixed Benefits	735,699	795,557	855,962	948,125	989,026
411214 Retiree Health Benefit	-	-	55,769	18,453	13,655
41132 Mileage Reimbursement	259	435	198	2,500	2,500
4121 Books, Sub. & Memberships	6,265	4,767	4,539	5,100	8,100
41231 Travel	24,255	33,161	21,757	13,000	15,000
41232 Meetings	5,856	6,254	6,818	6,600	6,600
41234 Education	8,304	7,005	15,258	7,500	7,500
41235 Training	18,620	22,707	30,870	48,579	53,600
41237 Training Supplies	1,940	2,842	1,707	5,218	5,718
412400 Office Supplies	23,952	26,111	31,333	23,818	23,818
412415 Copying	4,834	11,314	3,410	4,800	4,800
412440 Computer Supplies	-	-	-	-	7,772
412450 Uniforms	87,412	99,694	86,416	73,716	73,716
412490 Miscellaneous Supplies	20,840	13,516	9,407	2,000	2,000
412511 Equipment O & M	15,539	14,953	11,112	32,992	32,992
412611 Telephone	119,120	134,623	146,602	92,165	94,545
41270 Public Safety Supplies	109,562	76,508	63,018	62,834	62,834
41271 Evidence Preservation	21,964	4,908	5,919	6,575	6,575
41371 Maintenance Contracts	2,813	9,984	16,754	18,893	18,893
413721 Valley Emergency Com. Ctr	357,427	369,936	393,529	402,664	410,655
413723 UCAN Charges	16,195	49,199	48,611	48,276	64,260
41379 Professional Services	18,430	10,970	31,967	30,004	30,004
41389 Miscellaneous Services	22,664	17,173	15,238	14,201	14,201
414111 IS Charges	118,628	108,342	74,292	112,750	121,997
41471 Fleet O & M	407,500	332,604	381,056	358,460	362,483
41472 Fleet Purchases	542,541	637,663	498,039	389,050	283,000
4169 Grants	41,434	-	-	-	-
4174 Equipment	50,884	245,610	88,410	47,600	2,479
Total Financing Uses	\$ 9,177,755	\$ 9,857,342	\$ 10,067,629	\$ 10,249,224	\$ 10,327,246

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Budget Information (cont.)

Police

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Appointed:					
Police Chief	\$ 2,800.00	\$ 4,325.60	1.00	1.00	1.00
Contract Employee					
Federal Grant School Officer	\$ 1,225.60	\$ 1,735.20	0.00	0.00	3.00
Volunteer Coordinator	\$ 11.97	\$ 11.97	1.00	0.00	1.00
Full-time:					
Assistant Police Chief	\$ 2,513.60	\$ 3,515.20	1.00	1.00	1.00
Captain	\$ 2,334.40	\$ 3,364.80	2.00	2.00	2.00
Lieutenant	\$ 2,019.20	\$ 2,911.20	5.00	5.00	5.00
Sergeant	\$ 1,729.60	\$ 2,374.40	13.00	13.00	13.00
Records Manager	\$ 1,470.40	\$ 2,272.00	1.00	1.00	1.00
Law Enforcement Data Processor	\$ 1,368.00	\$ 1,964.80	1.00	1.00	1.00
Budget Coordinator / Admin Assistant	\$ 1,219.20	\$ 1,884.00	1.00	1.00	1.00
Crime Analyst	\$ 1,219.20	\$ 1,884.00	1.00	1.00	1.00
Training / Equipment Coordinator	\$ 1,219.20	\$ 1,884.00	1.00	1.00	1.00
Officer	\$ 1,225.60	\$ 1,735.20	53.00	47.00	60.00
Officer II	\$ 1,568.00	\$ 1,920.80	35.00	41.00	30.00
Victim Assistant Program Coord	\$ 1,106.40	\$ 1,708.80	1.00	1.00	1.00
Alarm System Coordinator	\$ 1,106.40	\$ 1,660.00	1.00	1.00	1.00
Crime Prevention Specialist	\$ 1,106.40	\$ 1,660.00	1.00	1.00	1.00
Assistant Records Manager	\$ 1,028.80	\$ 1,590.40	2.00	2.00	2.00
Executive Secretary	\$ 1,028.80	\$ 1,544.00	1.00	1.00	1.00
Auxiliary Officer	\$ 987.20	\$ 1,492.00	7.00	7.00	5.00
Evidence Technician	\$ 888.00	\$ 1,333.60	1.00	1.00	1.00
Clerk	\$ 825.60	\$ 1,239.20	1.00	1.00	1.00
Records Specialist	\$ 825.60	\$ 1,275.20	8.00	8.00	8.00
Secretary	\$ 825.60	\$ 1,239.20	2.00	2.00	2.00
Victim Advocate	\$ 825.60	\$ 1,275.20	1.00	1.00	1.00
Part-time:					
Records Specialist	\$ 10.32	\$ 15.94	1.50	1.50	1.50
Crossing Guard Coordinator	\$ 9.61	\$ 14.41	0.50	0.50	0.50
Temporary / Seasonal:			17.05	17.05	16.86
Chaplain	\$ 10.10	\$ 10.10			
Records Specialist	\$ 9.09	\$ 13.64			
Crossing Guard	\$ 7.54	\$ 10.61			
Evidence Technician	\$ 7.54	\$ 11.31			
Total FTEs			161.05	160.05	163.86

Budget Information (cont.)

Police

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved	
False Alarm Fees						
False Alarms / over 4 in 12 months	\$100	\$100	\$100	\$110	\$110	
False Alarms / over 5 in 12 months	\$100	\$100	\$100	\$110	\$110	
False Alarms - Late Fee - 30 Days	\$10	\$10	\$10	\$11	\$11	
False Alarms - Late Fee - 60 Days / addl	\$10	\$10	\$10	\$11	\$11	
False Alarms - Late Fee - 90 Days / addl	\$10	\$10	\$10	\$11	\$11	
Reports						
Reports for first 3 pages	\$6	\$6	\$6	\$7.00	\$8.00	7
Each Additional Page each	\$0.60	\$0.60	\$0.60	\$0.65	\$0.65	7
Fingerprints / card	\$5.22	\$6.00	\$6.00	\$6.35	\$10.00	7
Clearance Letters / Background Checks	\$5.22	\$6.00	\$6.00	\$6.35	\$10.00	7
Photographs						
8"X10" (Black & White or Color)	\$15.25	\$15.25	\$15.25	\$16.00	\$16.00	
8"X10" Reprints (B & W or Color)	\$6.15	\$6.15	\$6.15	\$6.45	\$6.45	
3"X 5" (Black & White or Color)12F	\$15.40	\$15.40	\$15.40	\$16.20	\$16.20	
3"X 5" (Black & White or Color)24F	\$18.80	\$18.80	\$18.80	\$19.75	\$19.75	
3"X 5" (Black & White or Color)36F	\$22.20	\$22.20	\$22.20	\$23.30	\$23.30	
3"X 5" Reprints(B&W or Color)each	\$0.55	\$0.55	\$0.55	\$0.58	\$0.58	
Digital photos/page (4 photos/page)					\$5.00	8
VHS Tape - Evidence Copy w/ Tape	\$16.00	\$16.00	\$16.00	\$16.80	\$30.00	7
VHS Tape - Evidence Copy w/out Tape	\$26.00	\$26.00	\$26.00	\$27.30	\$30.00	7
Cassette - Evidence Copy w/ Tape	\$13.00	\$13.00	\$13.00	\$13.65	\$20.00	7
Cassette - Evidence Copy w/out Tape	\$16.00	\$16.00	\$16.00	\$16.80	\$20.00	7
Business License Fees						
Police Work Cards	\$25	\$25	\$25	\$26.00	\$28.00	7
Court Fees						
Drivers Awareness Class Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	9

Policies & Objectives

Animal Control

- Bring City ordinances into line with current practices of other local animal services departments by updating and editing the Sandy City animal services ordinances.
- Implement a standard set of directives by creating of a department policy and procedures manual.
- Increase dog license sales by following up on expired license reports.
- Continue to provide license and rabies clinics in the community. This "one-to-one person" program has been successful in educating pet owners to the health risks of rabies and how to be a good neighbor, by keeping pets in leashes or contained in yards.
- Increase the number of cats returned to owners by implementing a cat licensing program.
- Increase education of senior citizens through implementation of disaster planning and pet owner responsibility lectures at senior functions and facilities.
- Ensure compliance with Sandy City dog ordinances in the Dimple Dell and other wasatch front trails/parks by increasing patrol of these areas.

Five-year Accomplishments

- Construction of a new Animal Services building
- Successful remote license/rabies clinics. Summer 2003, 249 dogs were licensed and 333 cats and dogs were vaccinated for rabies.
- Upgraded pet licensing fee schedule to include 3-year licenses and free senior citizen pet licenses.
- Joined Petfinder.com which is a nationwide program for adopting and finding lost pets at no cost to the department. This program has increased animal adoptions and reduced euthanasias.
- Implemented policy/procedure for handling of animals removed from contaminated crime scenes.
- Worked closely with the Parks and Recreation Dept. to create an off-leash dog park.

Performance Measures & Analysis

Measure (Calendar Year)	2001	2002	2003
Workload			
Officers	7	7	7
Calls for service	3,598	3,411 *	3,500 *
Calls for service per officer	514	487 *	500 *
Citations	517	385	470
Citations per officer	74	55	67
Response Time			
Dispatch to Arrival	n/a	14:26	0:29
Licenses issued	4,330	4,289	4,300

* **Note:** Calls for Service numbers were affected by the change in dispatch systems. The new system allows for multiple callers to be entered into the same incident screen, therefore reducing the number of assigned incidents.

Citizens' Response (Fiscal Year)	2001	2002	2003	2004	2005
Satisfaction					
(1-5 scale, 5 = very satisfied)					
Animal Control users' satisfaction	n/a	n/a	3.61	3.57	

Significant Budget Issues

- 1 Fee Schedule Changes** - Includes changes to the fee schedule to bring fees in line with costs.
- 2 New Fee Schedule** - Includes additional fees for licensing and controlling cats, pick-up of dead pets, and euthanasia on owner's request or as directed by the court.

Budget Information

Animal Control

Department 212	2001 Actual	2002 Actual	2003 Actual	2004 Estimated	2005 Approved
Financing Sources:					
General Taxes & Revenue	\$ 368,191	\$ 425,551	\$ 418,856	\$ 424,673	\$ 412,664
Dog Licenses	36,186	32,227	32,137	33,000	35,000
Animal Control Fees	80	-	-	-	-
Dog Fines	29,553	21,647	23,698	23,000	26,000
Total Financing Sources	\$ 434,010	\$ 479,425	\$ 474,691	\$ 480,673	\$ 473,664
Financing Uses:					
411111 Regular Pay	\$ 245,424	\$ 255,588	\$ 269,394	\$ 282,136	\$ 287,155
411113 Vacation Accrual	516	(546)	1,502	2,000	2,000
411131 Overtime/Gap	4,842	5,091	5,249	5,441	5,441
411132 Out of Class Pay	380	287	376	662	662
411133 Court Appearances	-	25	105	220	220
411135 On Call Pay	3,421	3,640	3,654	3,650	3,650
411211 Variable Benefits	52,606	55,492	59,175	61,868	62,409
411213 Fixed Benefits	44,644	44,763	50,371	56,027	57,152
4121 Books, Sub. & Memberships	125	125	125	455	455
41231 Travel	-	489	1,259	1,500	1,500
41232 Meetings	84	34	26	-	-
41235 Training	1,959	6	798	1,000	1,000
412400 Office Supplies	3,381	3,051	1,710	3,000	3,000
412415 Copying	-	116	309	400	400
412440 Computer Supplies	-	-	-	-	569
412450 Uniforms	2,358	2,429	2,386	2,483	2,483
412490 Miscellaneous Supplies	1,097	339	182	200	200
412511 Equipment O & M	605	733	6,350	700	700
412526 Water	-	-	-	-	1,458
412527 Storm Water	449	164	250	542	542
412611 Telephone	4,753	5,252	2,457	5,999	6,248
41270 Public Safety Supplies	5,503	7,069	6,591	6,640	6,640
41342 Credit Card Processing	-	192	302	-	-
41379 Professional Services	826	5	498	1,610	1,610
414111 IS Charges	11,754	16,189	11,976	13,239	11,982
41471 Fleet O & M	20,537	21,191	18,596	16,401	16,188
41472 Fleet Purchases	27,960	32,362	23,909	14,500	-
4174 Equipment	786	25,339	7,141	-	-
Total Financing Uses	\$ 434,010	\$ 479,425	\$ 474,691	\$ 480,673	\$ 473,664

Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2003	FY 2004	FY 2005
Full-time:					
Animal Services Director	\$ 1,470.40	\$ 2,272.00	1.00	1.00	1.00
Shelter Manager	\$ 1,028.80	\$ 1,590.40	1.00	1.00	1.00
Animal Services Officer	\$ 987.20	\$ 1,492.00	6.00	6.00	6.00
Temporary / Seasonal:					
Kennel Tech / Office Aid	\$ 5.69	\$ 8.53	0.31	0.31	0.31
Total FTEs			8.31	8.31	8.31

Budget Information (cont.)

Animal Control

Fee Information	2001 Approved	2002 Approved	2003 Approved	2004 Approved	2005 Approved	
Animal Control Fees						
License - Cat/First Time (at special event only)					No Charge	2
License - Cat/Altered					\$6	2
License - Cat/Not Altered					\$30	2
License Discount With Proof of Microchip					\$3	2
Microchip					\$25	2
License - Dog/First Time (at special event only)			No charge	No charge	No charge	
License - Dog/Altered	\$5	\$5	\$5	\$6	\$6	
License - Dog/Not Altered	\$20	\$20	\$20	\$24	\$30	1
License (three year) - Dog/Altered			\$12	\$15	\$15	
License (three year) - Dog/Not Altered			\$55	\$65	\$65	
License - Late Fee	\$15	\$15	\$15	\$18	\$18	
License - Late Fee - City Special Events			waived	waived	waived	
License - Hobby	\$50	\$50	\$50	\$53	\$70	1
Adoption - Dog before sterilization fee	\$20	\$20	\$20	\$21	\$25	1
Adoption - Cat before sterilization fee	\$20	\$20	\$20	\$21	\$25	1
Adoption - Other Small Animal	\$10	\$10	\$10	\$11	\$15	1
Impound - Cat	\$20	\$20	\$25	\$25	\$30	1
Impound - Other Small Animal	\$10	\$10	\$10	\$11	\$15	1
Impound - Dog/Licensed/1st Offense	\$25	\$25	\$25	\$27	\$30	1
Impound - Dog/Licensed/Subsequent	\$30	\$30	\$30	\$32	\$32	
Impound - Each Additional Offense	\$10	\$10	\$10	\$11	\$12	1
Impound - Dog/Unlicensed/1st Offense	\$40	\$40	\$40	\$42	\$45	1
Impound - Dog/Unlicensed/2nd Offense	\$45	\$45	\$45	\$47	\$47	
Impound - Each Additional Offense	\$10	\$10	\$10	\$11	\$12	1
Impound - All Animals/Per Day Boarding	\$7	\$7	\$10	\$10	\$11	1
Impound - All Animals/Quarantine Fee	\$35	\$35	\$50	\$50	\$70	1
Impound - Livestock	\$60	\$60	\$60	\$63	\$70	1
Impound - Livestock/Per Day Boarding	\$10	\$10	\$15	\$15	\$20	1
Poverty License	No charge	No charge	No charge	No charge	No charge	
Pet Rescue/Adoption - Request / animal	\$5	\$5	\$5	\$6	\$6	
Pet Rescue/Adoption-Rescue Request	\$15	\$15	\$15	\$16	\$16	
Unwanted Animal Fee	\$10	\$10	\$15	\$16	\$25	1
Finder Adoption Fee	\$1	\$1	\$1	\$1	\$1	
Transfer & Replacement License Fee	\$1	\$1	\$1	\$1	\$1	
Leashes	\$1	\$1	\$1	\$1	\$1	
Sterilization	\$20-\$75	\$20-\$75	\$20-\$75	\$20-\$75	\$20-\$75	
Pick-up of Dead Pet - Under 30lbs					\$35	2
Pick-up of Dead Pet - Over 30lbs					\$65	2
Euthanasia					\$25	2
Cremation	\$50	\$50	\$75	\$75	\$100	1